

# RAC 2-5 MONTHLY PROGRESS REPORT

## VOUCHER NO. A036



<b>Contract Number:</b>	EP-S5-06-02	<b>Contract Period:</b>	Base
<b>Work Assignment:</b>	021-ROBE-051C	<b>Report Period:</b>	July 2009
<b>W.A. Name:</b>	North Bronson Industrial Area	<b>Firm:</b>	SulTRAC
<b>EPA W.A. Manager:</b>	James Hahnenberg	<b>Task:</b>	2, 10, 6, 11, 1, 8, 9
<b>EPA Project Officer:</b>	Edward Quigley	<b>Technically Complete:</b>	15%
<b>Contractor Project Manager:</b>	Greg Haas	<b>Period of Performance:</b>	December 31, 2009

### SUMMARY

This report covers the 4-week period of June 29, 2009 through July 26, 2009. During this reporting period, SulTRAC performed project management activities as scoped.

#### Summary Costs and Level of Effort Hours

Please see the attached financial report. The July 2009 financial status report shows expenses incurred during this 4-week reporting period and includes 1.5 level-of-effort (LOE) hours and \$4.88 in ODC's and computer costs. The total WA cost and fee for July 2009 is \$176.31

### 1. PROGRESS MADE THIS REPORT PERIOD

#### Task 1 - Project Planning and Support

SulTRAC performed project management activities, which included emails and phone calls with the EPA WAM, as well as schedule and financial tracking.

#### Task 2 - Community Involvement

No activities were performed and no costs were incurred under this task.

#### Task 6 - Reuse Planning

No activities were conducted during this reporting period.

#### Task 8 - Review of PRP RD Submittals

No activities were performed and no costs were incurred under this task.

#### Task 9 - Remedial Design Oversight

SulTRAC briefly discussed plans with WAM.

#### Task 10 - Technical Meeting Support

No activities were conducted during this reporting period.

**Task 11 - Work Assignment Closeout**

No activities were conducted during this reporting period.

**2. TASK SCHEDULES**

Description	Start Date		Completion Date		Percent Complete	Schedule Variance
	Planned	Actual	Planned	Actual		
Work Plan	March 8, 2007	March 8, 2007	April 6, 2007	April 6, 2007	100	
Health and Safety Plan	April 15, 2007	April 15, 2007	June 16, 2007	May 29, 2007	100	(18 days)

**3. SCHEDULE VARIANCES AND CORRECTIVE ACTIONS**

There were no schedule variances or corrective actions during this reporting period.

**4. ACTIVITY NEXT PERIOD****Task 1 - Project Planning and Support**

Activities anticipated to be undertaken by SulTRAC during the next reporting period include:

1. Delivery of a monthly status report.
2. Communication with EPA WAM via meetings, emails, and phone calls.

**Task 2 - Community Involvement**

No activities are anticipated to be conducted and no costs incurred under this task during the next reporting period.

**Task 6 - Reuse Planning**

No activities are anticipated during the next reporting period.

**Task 8 - Review of PRP RD Submittals**

No activities are anticipated to be conducted and no costs incurred under this task during the next reporting period.

**Task 9 - Remedial Design Oversight**

No activities are anticipated to be conducted and no costs incurred under this task during the next reporting period.

**Task 10 - Technical Meeting Support**

No activities are anticipated during the next reporting period.

**Task 11 - Work Assignment Closeout**

No activities are anticipated during the next reporting period.

**5. TRAVEL - PURPOSE/DESTINATION**

No travel costs were incurred during this period.

**6. UTILIZATION OF SUBPOOL CONTRACTORS**

No subpool costs appear in this month's invoice.

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